Teaching Assistant Standards Expectation

As a teaching assistant, you receive no “vacation” days from teaching. The department expects teaching assistants to meet all assigned class meetings, and anticipates that you will plan your schedule accordingly.

In the event that you must miss a day of teaching (e.g., for a wedding, funeral, illness, convention travel), the department expects you to clear the absence with the course director in advance, to find a replacement instructor for the class meeting(s) you miss, and to provide the course director with the name of the individual who will be covering the class. When possible, the replacement should be a TA who teaches or has taught the course in question.

Teaching Assistants who violate these expectations face potential sanctions ranging from termination of contract to losing seniority in teaching preferences for subsequent semesters.